

**ROSLYN UNION FREE SCHOOL DISTRICT
Meeting of the Board of Education**

Tuesday, May 16, 2023

Roslyn High School – North Gym

MINUTES

BUSINESS MEETING IMMEDIATELY FOLLOWING ELECTION RESULTS

Meryl W. Ben-Levy, President
Michael Levine, Vice President
Alison Gilbert
Robert Koonin
Bruce Valauri

ALSO PRESENT

Allison Brown	Superintendent
Susan Warren	Assistant Superintendent for Business and Administration
Michael Goldspiel	Assistant Superintendent for Secondary Education
Karina Báez	Assistant Superintendent for Primary Education
Nancy Carney Jones	District Clerk
Carrie Anne Tondo, Esq.	School Attorney

ABSENT

David Dubner	
David Seinfeld	
Lindsay Cohen	Student Delegate

**9:30 p.m. - Board of Education Meeting -
Immediately following the Budget Vote**

Ms. Ben-Levy called the board meeting to order at 9:44 pm.

Preliminary Announcements
Emergency Procedures
Cell Phones

Pledge of Allegiance

ANNUAL BUDGET VOTE & ELECTION:

EDUCATION LAW REQUIRES THAT THE BOARD OF EDUCATION ADOPT A RESOLUTION TO ACCEPT THE RESULTS OF THE ANNUAL MEETING WITHIN 24 HOURS OF THE CLOSING OF THE POLLS.

Annual Budget Vote and Election of Trustees

Tuesday, May16, 2023

In accordance with the NOTICE duly published for four weeks in The Roslyn News and Long Island Business News, the vote upon the budget, and selection of two members of the Board of Education was held at the Roslyn High School on Tuesday, May 16, 2023 from 7:00 a.m. to 9:00 p.m.

Meryl Waxman Ben-Levy was appointed by the Board of Education to be the Chairperson of the Meeting. The results of the vote on Propositions 1, 2, 3 and 4 were as follows:

Proposition #1:

BE IT RESOLVED that the proposed budget of expenditures adopted by the Board of Education of the Roslyn Union Free School District for the 2023-2024 school year in the amount of \$127,474,805 be approved, and the amount thereof shall be raised by a levy of a tax upon the taxable property of the school district, after first deducting the monies available from State Aid and other sources as provided by law.

VOTES

<u>Yes</u>	<u>No</u>
537	178

Proposition #2

BE IT RESOLVED that the proposed budget of the Bryant Library in the amount of \$5,064,369 as prepared by the Trustees of said Library for the 2023-2024 school year and that the amount of \$5,064,369 be raised by the levy of a tax upon the taxable real property in the Roslyn Union Free School District be and hereby are approved.

VOTES

<u>Yes</u>	<u>No</u>
575	137

Proposition #3:

Shall the Board of Education be authorized to: (a) purchase various school buses and vans for use by the District, including related equipment and apparatus, and to expend therefor, including preliminary costs and costs incidental thereto and to the financing thereof, an amount not to exceed the estimated total cost of \$560,000.00; (b) that a tax is hereby voted in the aggregate amount of not to exceed \$560,000.00 to pay such cost, said tax to be levied and collected in installments in such years and in such amounts as shall be determined by said Board of Education; (c) that in anticipation of said tax, bonds of the District are hereby authorized to be issued in the principal amount of not to exceed \$560,000.00 and a tax is hereby voted to pay the interest on said bonds as the same shall

become due and payable, and (d) that, in lieu of bonds, the District is authorized to enter into one or more installment purchase contracts for the purchase of some or all of said buses and vans, for a term not to exceed five (5) years; and a tax is hereby voted to pay each installment on any such contract.

VOTES

<u>Yes</u>	<u>No</u>
533	179

Proposition #4:

SHALL the Board of Education be authorized to expend a sum not to exceed \$8,000,000.00, from the 2017 Capital Reserve Fund established in May 2017 and the 2015 Capital Reserve Fund established in May 2015, including the use of accrued interest from the 2015 Capital Reserve for the purpose of performing the following projects: (1) furnish and install seven High School tennis courts, with replacement and upgrade to court lighting (at 3 courts) and spectator pavilion seating, (2) replace perimeter fencing/backstop (with screen planting and gates), (3) replace discus and shot put play area, (4) furnish and install new walkways, stairs and retaining walls, (5) furnish and install baseball/multi-use synthetic turf field w/ dugouts/team areas, spectator pavilion seating and bullpen/batting tunnel, (6) upgrade all field drainage, (7) furnish and install field lighting at the baseball/multi-use synthetic turf field, (8) High School classroom upgrades and all labor, materials, equipment, apparatus, and incidental costs associated therewith.

VOTES

<u>Yes</u>	<u>No</u>
536	172

MEMBERS OF THE BOARD OF EDUCATION

Two (2) -Three (3) year terms commencing July 1, 2023 and expiring June 30, 2026

The results of the Election of Trustees as announced by the Chairperson of the Meeting were:

Leigh Minsky (538)

Meryl Waxman Ben-Levy (531)

Write – In Votes:

Baltimore, Jordan, Bloom, Rachel, Brill, Robert (2), Brookstein, Joshua, Drabkin, Michael, Fox, Mitchell, Friedfeld-Gebaide, Eric (3), Feuerstein, John, Gerber, Ron Haber, Adam, Haber, Renee, Kanner, Lynn, Kraus, Paula, Landeros Jr., Gilberto McCann, James, Mouse, Mickey, Newman, Peter, Nussbaum, Scott, Russ, Adam Schwartz, Linda, Schwartz, Noah, Silverman, Carin, Sotomayor, Sonia, Trump, Donald (2), Weinberg, Matthew (2)

WITH A QUORUM OF THE BOARD BEING PRESENT AT THIS TIME, I ASK THAT THE FOLLOWING RESOLUTION BE ADOPTED BY A ROLL CALL VOTE OF THE TRUSTEES PRESENT:

BE IT HEREBY RESOLVED that the Board of Education of the Roslyn Union Free School District hereby accepts the results of the **May 16, 2023 Budget Vote and Board Trustee Election by a rollcall vote**

Meryl W. Ben-Levy	Yes
David Dubner	Absent
Alison Gilbert	Yes
Robert Koonin	Yes
Michael Levine	Yes
David Seinfeld	Absent
Bruce Valauri	Yes

CHAIRPERSON: **Meryl W. Ben-Levy**

Board President's Comments

Ms. Ben-Levy declared the results of the budget vote and board election has been accepted. She congratulated and welcomed new Board Trustee Leigh Minsky.

Ms. Ben-Levy congratulated the Administration Team and members of the staff for the passing of the budget and thanked them for all their hard work that went into preparing for this budget vote. She thanked the members of the Board of Education for supporting our schools. She acknowledged Dr. Valauri for his years on the Board as his term will end on June 30, 2023.

Recommendation to accept the Treasurer's Report for March 2023 (**Attachment T**)

Ms. Ben-Levy moved, seconded by Mr. Levine carried by a vote of 5-0, (Messrs. Dubner and Seinfeld absent) to accept the Treasurer's Report for March 2023.

Recommendation to accept the Claims Auditor's Report for April 2023

Ms. Ben-Levy moved, seconded by Mr. Levine, carried by a vote of 5-0, (Messrs. Dubner and Seinfeld absent), to accept the Claims Audit Reports for April 2023.

Recommendation to accept the minutes from the following meeting(s):
May 4, 2023

Ms. Ben-Levy moved, seconded by Mr. Levine, carried by a vote of 5-0, (Messrs. Dubner and Seinfeld absent), to accept the minutes for May 4, 2023.

Superintendent's Comments

Ms. Brown thanked the Board and welcomed Mr. Minsky. In addition, she thanked

the community for trusting us, supporting us and believing in us.

Student Delegate's Comments

Ms. Cohen was not in attendance this evening.

PUBLIC COMMENT Limited to Agenda Items ONLY

(Will be limited to ½ hour, no more than 2 minutes per speaker. One speaker per topic).

Though not required by law, the Roslyn Board of Education invites public comment during its meetings. Please fill out an index card with your name, address and comment topic. Citizens will be recognized by the presiding officer. Please direct all comments to the Board. This is not a time for citizen-to-citizen exchanges. We ask that comments not include the names of students or staff members, and comments are not permitted with respect to confidential matters. Please also be reminded that Board meetings are designed by law to facilitate the school district's business and provide for public Board deliberations. Thank you

No public comment.

Ms. Ben-Levy made a motion to move the agenda as a consent agenda.

Ms. Ben-Levy moved, seconded by Mr. Levine, and carried by a vote of 5-0, (Messrs. Dubner and Seinfeld absent), to move the agenda as a consent agenda.

Ms. Ben-Levy moved, Mr. Levine seconded and carried by a vote of 5-0, (Messrs. Dubner and Seinfeld absent), to adopt the agenda as a consent agenda.

ACTION ITEMS

Action may be taken for each individual resolution or by the titled subgroups. Bracketed information following resolutions is not part of the Board's official action and does not become part of the official record.

PERSONNEL:

ALL PERSONNEL APPOINTMENTS LISTED ARE FUNDED IN THE CURRENT BUDGET UNLESS OTHERWISE NOTED

P.1. It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.1 Professional)**

P.2. It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.2 Classified)**

BUSINESS/FINANCE:

ALL ITEMS ON THE BUSINESS/FINANCE PORTION OF THE AGENDA ARE WITHIN THE BUDGET UNLESS OTHERWISE SPECIFIED

B.1. Recommendation to approve the following contracts and to authorize the Board of Education President to execute (those contracts marked with an asterisk have been prepared pursuant to a previous award of an RFP or bid):

- (i) *Contractor: Nassau Neuropsychological Services
Services: Various services for the 2022-23 school year as specified in the agreement
Fees: Total estimated to be \$9,600.00
- (ii) Contractor: Keeping Your Books
Services: Consulting services for District Accountant/Accounts Payable for the 2023-24 school year
Fees: Total estimated not to exceed \$15,000.00
(Agreement is subject to review and approval by District counsel)
- (iii) Contractor: Great Neck Public Schools
Services: Health and Welfare Services for 18 students attending out of district schools for the 2022-23 school year.
Fees: \$1,030.79 per student
Total estimated to be \$18,554.22
- (iv) Contractor: Hempstead Union Free School District
Services: Health and Welfare Services for 3 students attending out of district schools for the 2022-23 school year.
Fees: \$1,026.57 per student
Total estimated to be \$3,079.71
- (v) *Contractor: Long Island Tutorial Services, Inc.
Services: Tutoring services as necessary for the 2023-24 school year
Fees: Total estimated to be \$6,000
(Agreement is subject to review and approval by District counsel)
- (vi) *Contractor: Syosset Home Tutoring, Inc.
Services: Tutoring services as necessary for the 2023-24 school year
Fees: Total estimated to be \$22,500
(Agreement is subject to review and approval by District counsel)
- (vii) *Contractor: Tutoring for Life, LLC d/b/a Tutors 4 Life
Services: Tutoring services as necessary for the 2023-24 school year
Fees: Total estimated to be \$20,000
(Agreement is subject to review and approval by District counsel)

Recommendation to **extend** the following contract [(viii) which was first approved by the Board of Education on June 2, 2022 (item B.8., Bid# 22/23), in order to renew:

- (viii) *Contractor: Woods Menswear
 Services: Uniforms for Transportation and Custodial staff for the 2023-2024 school year
 Fees: Total estimated to be \$20,000.00

Recommendation to **amend** the following contract (ix) which was approved by the Board of Education on June 23, 2022 (item B.1. (xvii)):

- (ix) *Contractor: Horizon Healthcare Staffing
 Services: Various services for the 2022-23 school year as specified in the agreement
 Fees: Total estimated to be ~~\$\$\$180,000.00~~ \$257,500.00 (\$30,000.00 for the summer program ~~being paid via 611 grant;~~ ~~\$150,000.00~~ \$227,500.00 for the school year with \$17,500.00 of that being paid via 611 grant)

B.2. Recommendation to approve **2022-23** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
9060-800-03-9000-303	MEDICAL INS ADM	\$18,000.00
	Subtotal	\$18,000.00

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
9070-800-03-9000-303	DENTAL INSURANCE	\$18,000.00
	Subtotal	\$18,000.00

REASON FOR TRANSFER REQUEST: To pay final dental expenses for the remainder of the school year.

B.3. Recommendation to approve **2022-23** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
1310-230-03-9000-303	DISTRICT OFFICE FURNITURE	\$10,000.00
1680-200-03-9000-311	COMPUTER EQPT	\$15,000.00
	Subtotal	\$25,000.00

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
1310-200-03-9000-303	BUSINESS EQPT	\$25,000.00
	Subtotal	\$25,000.00

REASON FOR TRANSFER REQUEST: To consolidate funds for emergency equipment purchases District-wide.

B.4. Recommendation to approve **2022-23** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
9060-800-03-9000-303	MEDICAL INS ADM	\$187,820.00
	Subtotal	\$187,820.00

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
1620-423-03-9000-310	FUEL OIL - DIST	\$ 51,820.00
1620-425-03-9000-310	ELECTRICITY – DIST	\$136,000.00
	Subtotal	\$187,820.00

REASON FOR TRANSFER REQUEST: To pay fuel and electricity invoices District-wide.

B.5. Recommendation to approve **2022-23** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
1620-429-03-9000-310	OPER UNIFORMS	\$ 5,122.42
1620-430-03-9000-310	CONT SVCES – SECURITY	\$10,000.00
1621-410-03-9000-310	MAINT–RENTAL EQPT	\$ 810.90
1621-434-03-9000-310	ADV / LEGAL NOTICES	\$ 1,000.00
1621-435-03-9000-310	MAINT POSTAGE	\$ 1,000.00
1621-440-03-9000-310	MAINT TRAINING	\$ 1,500.00
1621-443-03-9000-310	MAINT PROF/TECH SVCES	\$ 4,679.90
	Subtotal	\$24,113.22

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
1620-450-03-9000-310	CUST SUPP – DIST	\$24,113.22
	Subtotal	\$24,113.22

REASON FOR TRANSFER REQUEST: To pay for cleaning products District-wide.

B.6 Recommendation to approve **2022-23** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
2250-450-03-4700-307	SP ED SUP TESTING	\$9,894.05
	Subtotal	\$9,894.05

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
2815-450-03-9000-307	HLTH SVCES SUPP DW	\$9,894.05
	Subtotal	\$9,894.05

REASON FOR TRANSFER REQUEST: To pay for EpiPens District-wide.

B.7. Recommendation to approve **2022-23** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
2250-430-03-9000-307	SP ED CONTRACT SVCES	\$100,000.00
	Subtotal	\$100,000.00

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
2250-472-03-9000-307	PRIVATE SCH TUITION	\$100,000.00
	Subtotal	\$100,000.00

REASON FOR TRANSFER REQUEST: To pay the balance due to Nassau County for dormitory and maintenance fees associated with out-of-District placements.

- B.8.** Recommendation to approve the following payments to Park East Construction Corporation for construction management services and reimbursements rendered to the district pertaining to various projects at the locations indicated in the table below. [Funds will be deducted from the Capital Budget Codes indicated in the table below.]

Payment	Location/Project	Budget	PO #	Inv #
\$1,305.00	EH Prof. Svcs.	1620-293-04-22EF	H23-00078	CI 2022 - 4
\$2,606.50	EH Prof. Svcs.	1620-293-04-22EF	H23-00078	CI 2022 - 5
\$13.32	EH Reimbursables	1620-293-04-22EF	H23-00078	CI 2022 - 5

- B.9. Extraclassroom Activity Treasurer Reports (Attachment B.9.)**

High School, March 2023

Middle School, March 2023

- B.10.** Recommendation by Edward Joyce, Assistant Administrator for Business, as directed by the Administrators named herein, to declare as obsolete the attached items which are no longer of use in the district. They are either not functioning and cannot be repaired, have become obsolete, or cannot be located. These items may be sold as scrap, put up for auction, or discarded as is deemed appropriate. **(Attachment B.10.)**

CURRICULUM AND INSTRUCTION:

- C&I.1** Recommendation to accept the confidential stipulations of the CPSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on March 10, 20 and 30, April 5, 18, 19, 20, 21, 26 and 27, 2023.

- C&I.2** Recommendation to accept the confidential stipulations of the CSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on March 21, 24, 28, 29 30 and 31, April 3, 4 17, 18, 19, 20, 24, 25 and 26, 2023.

- C&I.3** Recommendation to approve the contract between Textbook Central and the Roslyn School District for management of textbook distribution to non-public school children for the 2023-2024 school year at \$32.60 per student administrative fee plus cost of textbooks (approximately 171 students) for an estimated total fee to the district of \$28,000.00.

The Board of Education hereby authorizes the President of the Board of

Education to execute necessary documents to effectuate said Agreement on behalf of the Board of Education.

- C&I.4** Recommendation to approve the agreement between the Long Island Council on Alcoholism and Drug Dependence (LICADD) and the Roslyn School District for the 2023-2024 school year for on-site psycho-educational services for a total cost to the district not to exceed \$3,000.00 subject to the terms and conditions of an agreement between the parties to be approved by District counsel and to execute the necessary documents to effectuate said Agreement.

The Board of Education hereby authorizes the President of the Board of Education to execute necessary documents to effectuate said Agreement on behalf of the Board of Education.

- C&I.5** Recommendation to approve Dalton Samuels to attend the NYAPT Summer Conference and Trade Show in Saratoga Springs, New York from July 8 through 12, 2023 at an estimated cost to the district of \$1,635.00.

- C&I.6** Recommendation to approve Allyson Weseley and 9 students to attend the New York State Science Congress in Syracuse, New York from June 10, 2023 through June 11, 2023 at an estimated cost to the district of \$8,602.00.

- C&I.7** Recommendation to approve Magdaleeni Milonakis to attend The Academy of Scholastic Broadcasting (ASB) Workshop in Springfield, Missouri from June 25, 2023 through June 30, 2023 at an estimated cost to the district of \$4,619.84

- C&I.8** Recommendation to approve Jennifer DiPietro to attend The Academy of Scholastic Broadcasting (ASB) Workshop in Springfield, Missouri from June 25, 2023 through June 30, 2023 at an estimated cost to the district of \$4,619.84

BOARD OF EDUCATION:

- BOE.1** Recommendation to adopt the 2023-2024 Board of Education Calendar of Meetings (**Attachment BOE.1**)

- BOE.2** Be it resolved that as per NYS Education Law 2801-a and Commissioner's Regulation 155.17 the Board of Education appoints the following members to the District Wide School Safety Team:

School Board	Meryl Waxman Ben-Levy
Teacher Organizations	Wendy Svitek
Administrator Organizations	Craig Johanson
Parent Organizations	Rebecca Altman and Jennifer Di Santi
School Safety personnel	Keith Macias
Student	Jennifer Klein
Other School personnel:	Tom Szajkowski, Jason Lopez

Michael Goldspiel,
Karina Baez
Susan Warren
Dawn Piteo
Dalton Samuels

BOE.3 Be it resolved that the following community members who have expressed an interest in continuing to serve on the CAAC are hereby appointed for a term of July 1, 2023 through June 30, 2026.

Prabhat Kumar
Eileen Rosenbaum

BOE.4 Recommendation to approve the agreements between the Roslyn Union Free School District and the Hilton Garden Inn Roslyn located at 3 Harbor Park Dr, Roslyn, NY 11050, for the purpose of the 2023 Board Retreat to be attended by the Board of Education and Central Administration on Wednesday, July 13, 2023 at an estimated cost not to exceed \$1,000.00.

BOE.5 Recommendation to approve the attendance of the Administration Team at the ATM (Administrative Team Meeting) Retreat to be held on August 21, 2023 at Nassau BOCES Brookville Outdoor Education Center, Brookville, NY 11545. The cost of the trip will be paid through our NASSAU BOCES budget which is aidable.

BOE.6 WHEREAS, on May 17, 2022, the Roslyn Union Free School District conducted its annual budget vote and election; and

WHEREAS, the District Clerk is currently in possession of all cast ballots resulting from such election; and

WHEREAS, the Record Retention and Disposition Schedule LGS-1 provides for the destruction of such ballots after one (1) year from the date of the election; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the Roslyn Union Free School District orders the destruction of all cast ballots resulting from the May 17, 2022 election.

BOE.7 **WHEREAS**, on or about December 11, 2015, BSI 8 Harbor Park Drive, LLC and the Board of Education of the Roslyn Union Free School District entered into an agreement for the rental of certain real property for the operation of the School District's transportation program (the "Lease Agreement");

WHEREAS, the Lease Agreement provides for written amendment by the parties; and

WHEREAS, the proposed amendment extending the Lease Agreement between BSI 8 Harbor Park Drive, LLC and the Board of Education of the Roslyn Union

Free School District has been submitted to, and approved by, the New York State Education Department.

NOW THEREFORE, BE IT RESOLVED that the Board of Education of the Roslyn Union Free School District hereby approves the Amendment to the Lease Agreement between the Board of Education of the Roslyn Union Free School District and BSI 8 Harbor Park Drive, LLC for the lease of the parking lot and facility located at 8 Harbor Park Drive, Port Washington, New York; and

BE IT FURTHER RESOLVED that the Board of Education hereby authorizes the President of the Board of Education to execute the necessary documents to effectuate said Amendment to the Lease Agreement on behalf of the Board of Education.

Public Comments #2

No comment.

Ms. Ben-Levy moved, seconded by Mr. Levine and carried by a vote of 5-0, (Messrs. Dubner and Seinfeld absent), to accept the Personnel Agenda Items P.1 - P.2, Business/Finance Agenda Items B.1 – B.10, Curriculum and Instruction Agenda Items C&I.1 – C&I.8 and Board of Education Agenda Item BOE.1-BOE.7, as a consent agenda.

Adjournment

There being no further business to come before the Board of Education, Ms. Ben-Levy moved, seconded by Dr. Valauri, carried by a vote of 5-0, (Messrs. Dubner and Seinfeld absent), to adjourn at 9:53 p.m.

Respectfully submitted,
Nancy Carney Jones
Nancy Carney Jones
District Clerk